

Sl. No. of Post	Share of entitlement			Category for which the post should be ear-marked	Sl. No. of Post	Share of entitlement			Category for which the post should be ear-marked
	SC @ 15%	ST @ 7.5%	OBC @ 27%			SC @ 15%	ST @ 7.5%	OBC @ 27%	
106.	15.90	7.95	28.62	UR	136.	20.40	10.20	36.72	ST-10
107.	16.05	8.025	28.89	SC-16	137.	20.55	10.275	36.99	UR
108.	16.2	8.10	29.43	ST-8	138.	20.70	10.35	37.26	OBC-37
109.	16.35	8.175	29.43	OBC-29	139.	20.85	10.425	37.53	UR
110.	16.50	8.25	29.70	UR	140.	21	10.50	37.80	SC-21
111.	16.65	8.325	29.97	UR	141.	21.15	10.575	38.07	OBC-38
112.	16.80	8.40	30.24	OBC-30	142.	21.30	10.65	38.34	UR
113.	16.95	8.475	30.51	UR	143.	21.45	10.725	38.61	UR
114.	17.10	8.55	30.78	SC-17	144.	21.60	10.80	38.88	UR
115.	17.25	8.625	31.05	OBC-31	145.	21.75	10.875	39.15	OBC-39
116.	17.40	8.70	31.32	UR	146.	21.90	10.95	39.42	UR
117.	17.55	8.775	31.59	UR	147.	22.05	11.025	39.69	SC-22
118.	17.70	8.85	31.86	UR	148.	22.20	11.10	39.96	ST-11
119.	17.85	8.925	32.13	OBC-32	149.	22.35	11.175	40.23	OBC-40
120.	18	9	32.40	ST-9	150.	22.50	11.25	40.50	UR
121.	18.15	9.075	32.67	SC-18	151.	22.65	11.325	40.77	UR
122.	18.30	9.15	32.94	UR	152.	22.80	11.40	41.04	OBC-41
123.	18.45	9.225	33.21	OBC-33	153.	22.95	11.475	41.31	UR
124.	18.60	9.30	33.48	UR	154.	23.10	11.55	41.58	SC-23
125.	18.75	9.375	33.75	UR	155.	23.25	11.625	41.85	UR
126.	18.90	9.45	34.02	OBC-34	156.	23.40	11.70	42.12	OBC-42
127.	19.05	9.525	34.29	SC-19	157.	23.55	11.775	42.39	UR
128.	19.20	9.60	34.56	UR	158.	23.70	11.85	42.66	UR
129.	19.35	9.675	34.83	UR	159.	23.85	11.925	42.93	UR
130.	19.50	9.75	35.10	OBC-35	160.	24	12	43.20	ST-12
131.	19.65	9.825	35.37	UR	161.	24.15	12.075	43.47	OBC-43
132.	19.80	9.90	35.64	UR	162.	24.30	12.15	43.74	SC-24
133.	19.95	9.975	35.91	UR	163.	24.45	12.225	44.01	OBC-44
134.	20.10	10.05	36.18	OBC-36	164.	24.60	12.30	44.28	UR
135.	20.25	10.125	36.45	SC-20	165.	24.75	12.375	44.55	UR

Sl. No. of Post	Share of entitlement			Category for which the post should be earmarked	Sl. No. of Post	Share of entitlement			Category for which the post should be earmarked
	SC @ 15%	ST @ 7.5%	OBC @ 27%			SC @ 15%	ST @ 7.5%	OBC @ 27%	
166.	24.90	12.45	44.82	UR	184.	27.60	13.80	49.68	UR
167.	25.05	12.525	45.09	OBC-45	185.	27.75	13.875	49.95	UR
168.	25.20	12.60	45.36	SC-25	186.	27.90	13.95	50.22	OBC-50
169.	25.35	12.675	45.63	UR	187.	28.05	14.025	50.49	SC-28
170.	25.50	12.75	45.90	UR	188.	28.20	14.10	50.76	ST-14
171.	25.65	12.825	46.17	OBC-46	189.	28.35	14.175	51.03	OBC-51
172.	25.80	12.90	46.44	UR	190.	28.50	14.25	51.30	UR
173.	25.95	12.975	46.71	UR	191.	28.65	14.325	51.57	UR
174.	26.10	13.05	46.98	SC-26	192.	28.80	14.40	51.84	UR
175.	26.25	13.125	47.25	ST-13	193.	28.95	14.475	52.11	OBC-52
176.	26.40	13.20	47.52	OBC-47	194.	29.10	14.55	52.38	SC-29
177.	26.55	13.275	47.79	UR	195.	29.25	14.625	52.65	UR
178.	26.70	13.35	48.06	OBC-48	196.	29.40	14.70	52.92	UR
179.	26.85	13.425	48.33	UR	197.	29.55	14.775	53.19	OBC-53
180.	27	13.50	48.60	SC-27	198.	29.70	14.85	53.46	ST-15*
181.	27.15	13.575	48.87	UR	199.	29.85	14.925	53.73	SC-30*
182.	27.30	13.65	49.14	OBC-49	200.	30	15	54	OBC-54
183.	27.45	13.725	49.41	UR					

* To allot requisite number of posts without violating rule of 50%.

**DIRECT RECRUITMENT ON ALL INDIA BASIS
BY OPEN COMPETITION**

Model Roster for cadre strength up to 13 posts

REPLACEMENT NO.

Cadre Strength	Initial Recruit- ment													
		1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
1.	UR	UR	UR	OBC	UR	UR	SC	OBC	UR	UR	UR	OBC	UR	ST
2.	UR	UR	OBC	UR	UR	SC	OBC	UR	UR	UR	OBC	UR	ST	
3.	UR	OBC	UR	UR	SC	OBC	UR	UR	UR	OBC	UR	ST		
4.	OBC	UR	UR	SC	OBC	UR	UR	UR	OBC	UR	ST			
5.	UR	UR	SC	OBC	UR	UR	UR	OBC	UR	ST				
6.	UR	SC	OBC	UR	UR	UR	OBC	UR	ST					
7.	SC	OBC	UR	UR	UR	OBC	UR	ST						
8.	OBC	UR	UR	UR	OBC	UR	ST							
9.	UR	UR	UR	OBC	UR	ST								
10.	UR	UR	OBC	UR	ST									
11.	UR	OBC	UR	ST										
12.	OBC	UR	ST											
13.	UR	ST												

- NOTE: — 1.** For cadres of 2 to 13 posts, the roster is to be read from entry 1 under column Cadre Strength till the last post and then horizontally till the last entry in the horizontal row, i.e., like "L".
- 2.** All the posts of a cadre are to be earmarked for the categories shown under column Initial Appointment. While initial filling up will be by the earmarked category, the replacement against any of the post in the cadre shall be by rotation as shown horizontally against the last post of the cadre.
- 3.** The relevant rotation by the indicated reserved category could be skipped over if it leads to more than 50% representation of reserved category.

**MODEL ROSTER OF RESERVATION WITH
REFERENCE TO POSTS**

Sl. No. of Post	Share of entitlement		Category for which the post should be car- marked	Sl. No. of Post	Share of entitlement		Category for which the post should be car- marked
	SC @ 15%	ST @ 7.5%			SC @ 15%	ST @ 7.5%	
1.	0.15	0.075	UR	33.	4.95	2.475	UR
2.	0.30	0.15	UR	34.	5.10	2.55	UR
3.	0.45	0.225	UR	35.	5.25	2.625	SC-5
4.	0.6	0.3	UR	36.	5.40	2.7	UR
5.	0.75	0.375	UR	37.	5.55	2.775	UR
6.	0.90	0.45	UR	38.	5.70	2.85	UR
7.	1.05	0.525	SC-1	39.	5.85	2.925	UR
8.	1.2	0.6	UR	40.	6.00	3	ST-3
9.	1.35	0.675	UR	41.	6.15	3.075	SC-6
10.	1.5	0.75	UR	42.	6.30	3.15	UR
11.	1.65	0.825	UR	43.	6.45	3.225	UR
12.	1.8	0.9	UR	44.	6.60	3.3	UR
13.	1.95	0.975	UR	45.	6.75	3.375	UR
14.	2.1	1.05	ST-1	46.	6.90	3.45	UR
15.	2.25	1.125	SC-2	47.	7.05	3.525	SC-7
16.	2.40	1.2	UR	48.	7.20	3.6	UR
17.	2.55	1.275	UR	49.	7.35	3.675	UR
18.	2.70	1.35	UR	50.	7.50	3.75	UR
19.	2.85	1.425	UR	51.	7.65	3.825	UR
20.	3.0	1.5	SC-3	52.	7.80	3.9	UR
21.	3.15	1.575	UR	53.	7.95	3.975	UR
22.	3.30	1.65	UR	54.	8.10	4.05	SC-8
23.	3.45	1.725	UR	55.	8.25	4.125	ST-4
24.	3.60	1.8	UR	56.	8.40	4.2	UR
25.	3.75	1.875	UR	57.	8.55	4.275	UR
26.	3.90	1.95	UR	58.	8.70	4.35	UR
27.	4.05	2.025	SC-4	59.	8.85	4.425	UR
28.	4.20	2.1	ST-2	60.	9.00	4.5	UR
29.	4.35	2.175	UR	61.	9.15	4.575	SC-9
30.	4.50	2.25	UR	62.	9.30	4.65	UR
31.	4.65	2.325	UR	63.	9.45	4.725	UR
32.	4.80	2.4	UR	64.	9.60	4.8	UR

Sl. No. of Post	Share of entitlement		Category for which the post should be earmarked	Sl. No. of Post	Share of entitlement		Category for which the post should be earmarked
	SC @ 15%	ST @ 7.5%			SC @ 15%	ST @ 7.5%	
65.	9.75	4.875	UR	104.	15.60	7.80	UR
66.	9.90	4.95	UR	105.	15.75	7.875	UR
67.	10.05	5.025	UR	106.	15.90	7.95	UR
68.	10.20	5.1	SC-10	107.	16.05	8.025	SC-16
69.	10.35	5.175	ST-5	108.	16.2	8.10	ST-8
70.	10.50	5.25	UR	109.	16.35	8.175	UR
71.	10.65	5.325	UR	110.	16.50	8.25	UR
72.	10.80	5.4	UR	111.	16.65	8.325	UR
73.	10.95	5.475	UR	112.	16.80	8.40	UR
74.	11.10	5.55	SC-11	113.	16.95	8.475	UR
75.	11.25	5.625	UR	114.	17.10	8.55	SC-17
76.	11.40	5.7	UR	115.	17.25	8.625	UR
77.	11.55	5.775	UR	116.	17.40	8.70	UR
78.	11.70	5.85	UR	117.	17.55	8.775	UR
79.	11.85	5.925	UR	118.	17.70	8.85	UR
80.	12.00	6	ST-6	119.	17.85	8.925	UR
81.	12.15	6.075	SC-12	120.	18	9	ST-9
82.	12.30	6.15	UR	121.	18.15	9.075	SC-18
83.	12.45	6.225	UR	122.	18.30	9.15	UR
84.	12.60	6.3	UR	123.	18.45	9.225	UR
85.	12.75	6.375	UR	124.	18.60	9.30	UR
86.	12.90	6.45	UR	125.	18.75	9.375	UR
87.	13.05	6.525	SC-13	126.	18.90	9.45	UR
88.	13.20	6.6	UR	127.	19.05	9.525	SC-19
89.	13.35	6.675	UR	128.	19.20	9.60	UR
90.	13.50	6.75	UR	129.	19.35	9.675	UR
91.	13.65	6.825	UR	130.	19.50	9.75	UR
92.	13.80	6.9	UR	131.	19.65	9.825	UR
93.	13.95	6.975	UR	132.	19.80	9.90	UR
94.	14.10	7.05	SC-14	133.	19.95	9.975	UR
95.	14.25	7.125	ST-7	134.	20.10	10.05	UR
96.	14.40	7.2	UR	135.	20.25	10.125	SC-20
97.	14.55	7.275	UR	136.	20.40	10.20	ST-10
98.	14.70	7.35	UR	137.	20.55	10.275	UR
99.	14.85	7.425	SC-15*	138.	20.70	10.35	UR
100.	15.00	7.5	UR	139.	20.85	10.425	UR
101.	15.15	7.575	UR	140.	21	10.50	SC-21
102.	15.30	7.65	UR	141.	21.15	10.575	UR
103.	15.45	7.725	UR	142.	21.30	10.65	UR

Sl. No. of Post	Share of entitlement		Category for which the post should be earmarked	Sl. No. of Post	Share of entitlement		Category for which the post should be earmarked
	SC @ 15%	ST @ 7.5%			SC @ 15%	ST @ 7.5%	
143.	21.45	10.725	UR	173.	25.95	12.975	UR
144.	21.60	10.80	UR	174.	26.10	13.05	SC-26
145.	21.75	10.875	UR	175.	26.25	13.125	ST-13
146.	21.90	10.95	UR	176.	26.40	13.20	UR
147.	22.05	11.025	SC-22	177.	26.55	13.275	UR
148.	22.20	11.10	ST-11	178.	26.70	13.35	UR
149.	22.35	11.175	UR	179.	26.85	13.425	UR
150.	22.50	11.25	UR	180.	27	13.50	SC-27
151.	22.65	11.325	UR	181.	27.15	13.575	UR
152.	22.80	11.40	UR	182.	27.30	13.65	UR
153.	22.95	11.475	UR	183.	27.45	13.725	UR
154.	23.10	11.55	SC-23	184.	27.60	13.80	UR
155.	23.25	11.625	UR	185.	27.75	13.875	UR
156.	23.40	11.70	UR	186.	27.90	13.95	UR
157.	23.55	11.775	UR	187.	28.05	14.025	SC-28
158.	23.70	11.85	UR	188.	28.20	14.10	ST-14
159.	23.85	11.925	UR	189.	28.35	14.175	UR
160.	24	12	ST-12	190.	28.50	14.25	UR
161.	24.15	12.075	UR	191.	28.65	14.325	UR
162.	24.30	12.15	SC-24	192.	28.80	14.40	UR
163.	24.45	12.225	UR	193.	28.95	14.475	UR
164.	24.60	12.30	UR	194.	29.10	14.55	SC-29
165.	24.75	12.375	UR	195.	29.25	14.625	UR
166.	24.90	12.45	UR	196.	29.40	14.70	UR
167.	25.05	12.525	UR	197.	29.55	14.775	UR
168.	25.20	12.60	SC-25	198.	29.70	14.85	ST-15*
169.	25.35	12.675	UR	199.	29.85	14.925	SC-30*
170.	25.50	12.75	UR	200.	30	15	UR
171.	25.65	12.825	UR				
172.	25.80	12.90	UR				

* To allot requisite number of posts without violating rule of 50%.

Model Roster for promotion for cadre strength up to 13 posts

REPLACEMENT NO.

Cadre Strength	Initial Recruitment	REPLACEMENT NO.												
		1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
1.	UR	UR	UR	UR	UR	UR	SC	UR	UR	UR	UR	UR	UR	ST
2.	UR	UR	UR	UR	UR	SC	UR	UR	UR	UR	UR	UR	ST	
3.	UR	UR	UR	UR	SC	UR	UR	UR	UR	UR	UR	ST		
4.	UR	UR	UR	SC	UR	UR	UR	UR	UR	UR	ST			
5.	UR	UR	SC	UR	UR	UR	UR	UR	UR	ST				
6.	UR	SC	UR	UR	UR	UR	UR	UR	ST					
7.	SC	UR	UR	UR	UR	UR	UR	ST						
8.	UR	UR	UR	UR	UR	UR	ST							
9.	UR	UR	UR	UR	UR	ST								
10.	UR	UR	UR	UR	ST									
11.	UR	UR	UR	ST										
12.	UR	UR	ST											
13.	UR	ST												

- NOTE. — 1. For cadres of 2 to 13 posts, the roster is to be read from entry 1 under column Cadre Strength till the last post and then horizontally till the last entry in the horizontal row, i.e., like "L".
2. All the posts of a cadre are to be earmarked for the categories shown under column Initial Appointment. While initial filling up will be by the earmarked category, the replacement against any of the post in the cadre shall be by rotation as shown horizontally against the last post of the cadre.
3. The relevant rotation by the indicated reserved category could be skipped over if it leads to more than 50% representation of reserved category.

**MODEL ROSTER OF RESERVATION WITH
REFERENCE TO POSTS FOR DIRECT RECRUITMENT ON ALL
INDIA BASIS OTHERWISE THAN BY OPEN COMPETITION**

Sl. No. of Post	Share of entitlement			Category for which the post should be earmarked	Sl. No. of Post	Share of entitlement			Category for which the post should be earmarked
	SC @ 16.66%	ST @ 7.5%	OBC @ 25.84%			SC @ 16.66%	ST @ 7.5%	OBC @ 25.84%	
1	0.166	0.075	0.258	UR	24	3.984	1.800	6.192	OBC-6
2	0.332	0.150	0.516	UR	25	4.150	1.875	6.480	SC-4
3	0.498	0.225	0.774	UR	26	4.316	1.950	6.708	UR
4	0.664	0.300	1.032	OBC-1	27	4.482	2.025	6.966	ST-2
5	0.830	0.375	1.290	UR	28	4.648	2.100	7.224	OBC-7
6	0.996	0.450	1.548	UR	29	4.814	2.175	7.482	UR
7	1.162	0.525	1.806	SC-1	30	4.980	2.250	7.740	UR
8	1.328	0.600	2.064	OBC-2	31	5.146	2.325	7.998	SC-5
9	1.494	0.675	2.322	UR	32	5.312	2.400	8.256	OBC-8
10	1.660	0.750	2.580	UR	33	5.478	2.475	8.514	UR
11	1.826	0.825	2.838	UR	34	5.644	2.550	8.772	UR
12	1.992	0.900	3.096	OBC-3	35	5.810	2.625	9.030	OBC-9
13	2.158	0.975	3.354	SC-2	36	5.976	2.700	9.288	UR
14	2.324	1.050	3.612	ST-1	37	6.142	2.775	9.546	SC-6
15	2.490	1.125	3.870	UR	38	6.308	2.850	9.804	UR
16	2.656	1.200	4.128	OBC-4	39	6.474	2.925	10.062	OBC-10
17	2.822	1.275	4.386	UR	40	6.640	3.000	10.320	ST-3
18	2.988	1.350	4.644	UR	41	6.806	3.075	10.578	UR
19	3.154	1.425	4.902	SC-3	42	6.972	3.150	10.836	UR
20	3.320	1.500	5.160	OBC-5	43	7.138	3.225	11.094	SC-7
21	3.486	1.575	5.418	UR	44	7.304	3.300	11.352	OBC-11
22	3.652	1.650	5.676	UR	45	7.470	3.375	11.610	UR
23	3.818	1.725	5.934	UR	46	7.636	3.450	11.868	UR

Sl. No. of Post	Share of entitlement			Category for which the post should be earmarked	Sl. No. of Post	Share of entitlement			Category for which the post should be earmarked
	SC @ 16.66%	ST @ 7.5%	OBC @ 25.84%			SC @ 16.66%	ST @ 7.5%	OBC @ 25.84%	
47.	7.802	3.525	12.126	OBC-12	78.	12.948	5.850	20.124	OBC-20
48.	7.968	3.600	12.384	UR	79.	13.114	5.925	20.382	SC-13
49.	8.134	3.675	12.642	SC-8	80.	13.280	6.000	20.640	ST-6
50.	8.300	3.750	12.900	UR	81.	13.446	6.075	20.898	UR
51.	8.466	3.825	13.158	OBC-13	82.	13.612	6.150	21.156	OBC-21
52.	8.632	3.900	13.416	UR	83.	13.778	6.225	21.414	UR
53.	8.798	3.975	13.674	UR	84.	13.944	6.300	21.672	UR
54.	8.964	4.050	13.932	ST-4	85.	14.110	6.375	21.930	SC-14
55.	9.130	4.125	14.190	OBC-14	86.	14.276	6.450	22.188	OBC-22
56.	9.296	4.200	14.448	SC-9	87.	14.442	6.525	22.446	UR
57.	9.462	4.275	14.706	UR	88.	14.608	6.600	22.704	UR
58.	9.628	4.350	14.964	UR	89.	14.774	6.675	22.962	UR
59.	9.794	4.425	15.222	OBC-15	90.	14.940	6.750	23.220	OBC-23
60.	9.960	4.500	15.480	UR	91.	15.106	6.825	23.478	SC-15
61.	10.126	4.575	15.738	SC-10	92.	15.272	6.900	23.736	UR
62.	10.292	4.650	15.996	UR	93.	15.438	6.975	23.994	UR
63.	10.458	4.725	16.254	OBC-16	94.	15.604	7.050	24.252	OBC-24
64.	10.624	4.800	16.512	UR	95.	15.770	7.125	24.510	ST-7
65.	10.790	4.875	16.770	UR	96.	15.936	7.200	24.768	UR
66.	10.956	4.950	17.028	OBC-17	97.	16.102	7.275	25.026	SC-16
67.	11.122	5.025	17.286	SC-11	98.	16.268	7.350	25.284	OBC-25
68.	11.288	5.100	17.544	ST-5	99.	16.434	7.425	25.542	UR
69.	11.454	5.175	17.802	UR	100.	16.600	7.500	25.800	UR
70.	11.620	5.250	18.060	OBC-18	101.	16.766	7.575	26.058	OBC-26
71.	11.786	5.325	18.318	UR	102.	16.932	7.650	26.316	UR
72.	11.952	5.400	18.576	UR	103.	17.098	7.725	26.574	SC-17
73.	12.118	5.475	18.834	SC-12	104.	17.264	7.800	26.832	UR
74.	12.284	5.550	19.092	OBC-19	105.	17.430	7.875	27.090	OBC-27
75.	12.450	5.625	19.350	UR	106.	17.596	7.950	27.348	UR
76.	12.616	5.700	19.608	UR	107.	17.762	8.025	27.606	ST-8
77.	12.782	5.775	19.866	UR	108.	17.928	8.100	27.864	UR

Sl. No. of Post	Share of entitlement			Category for which the post should be earmarked	Sl. No. of Post	Share of entitlement			Category for which the post should be earmarked
	SC @ 16.66%	ST @ 7.5%	OBC @ 25.84%			SC @ 16.66%	ST @ 7.5%	OBC @ 25.84%	
109.	18.094	8.175	28.122	OBC-28	115.	19.090	8.625	29.670	SC-19
110.	18.260	8.250	28.380	SC-18	116.	19.256	8.700	29.928	UR
111.	18.426	8.325	28.638	UR	117.	19.422	8.775	30.186	OBC-30
112.	18.592	8.400	28.896	UR	118.	19.588	8.850	30.444	ST-9
113.	18.758	8.475	29.154	OBC-29	119.	19.754	8.925	30.702	SC-20*
114.	18.924	8.550	29.412	UR	120.	19.920	9.000	30.960	OBC31*

*To allot requisite number of posts without violating rule of 50%.

Roster for Direct Recruitment otherwise than through
Open Competition for cadre strength up to 13 posts

REPLACEMENT NO.

Cadre Strength	Initial Recruit- ment	REPLACEMENT NO.												
		1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	13th
1.	UR	UR	UR	OBC	UR	UR	SC	OBC	UR	UR	UR	OBC	SC	ST
2.	UR	UR	OBC	UR	UR	SC	OBC	UR	UR	UR	OBC	SC	ST	
3.	UR	OBC	UR	UR	SC	OBC	UR	UR	UR	OBC	SC	ST		
4.	OBC	UR	UR	SC	OBC	UR	UR	UR	OBC	SC	ST			
5.	UR	UR	SC	OBC	UR	UR	UR	OBC	SC	ST				
6.	UR	SC	OBC	UR	UR	UR	OBC	SC	ST					
7.	SC	OBC	UR	UR	UR	OBC	SC	ST						
8.	OBC	UR	UR	UR	OBC	SC	ST							
9.	UR	UR	UR	OBC	SC	ST								
10.	UR	UR	OBC	SC	ST									
11.	UR	OBC	SC	ST										
12.	OBC	SC	ST											
13.	SC	ST												

- NOTE. — 1. For cadres of 2 to 13 posts, the roster is to be read from entry 1 under column Cadre Strength till the last post and then horizontally till the last entry in the horizontal row, i.e., like "L".
2. All the posts of a cadre are to be earmarked for the categories shown under column Initial Appointment. While initial filling up will be by the earmarked category, the replacement against any of the post in the cadre shall be by rotation as shown horizontally against the last post of the cadre.
3. The relevant rotation by the indicated reserved category could be skipped over if it leads to more than 50% representation of reserved category.

FORM OF CERTIFICATE PRESCRIBED

Form of Certificate as prescribed in M.H.A., O.M. No. 42/21/49-N.G.S., dated 28-1-1952, as revised in Dept. of Per. & A.R., Letter No. 36012/6/76-Ext. (S.C.T), dated 29-10-1977, to be produced by a candidate belonging to a Scheduled Caste or Scheduled Tribe in support of his claim.

FORM OF CASTE CERTIFICATE

This is to certify that Shri/Shrimathi*/Kumari* Son/
daughter* of of village/town* in District/
Division* of the State/Union Territory*
belongs to the

Caste/Tribe* which is recognised as a Scheduled Caste
Scheduled Tribe*
under:

The Constitution (Scheduled Castes) Order, 1950.

*The Constitution (Scheduled Tribes) Order, 1950.

*The Constitution (Scheduled Castes) (Union Territories) Order, 1951.

*The Constitution (Scheduled Tribes) (Union Territories) Order, 1951.

[(As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North-Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.]

*The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;

*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976;

*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962;

*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962;

*Please delete the words which are not applicable.

- *The Constitution (Pondicherry) Scheduled Castes Order, 1964;
- *The Constitution (Utar Pradesh), Scheduled Tribes Order, 1967;
- *The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;
- *The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;
- *The Constitution (Nagaland) Scheduled Tribes Order, 1970.
- *The Constitution (Sikkim) Scheduled Castes Order, 1978.
- *The Constitution (Sikkim) Scheduled Tribes Order, 1978.
- *The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989.
- *The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990.
- *The Constitution (Scheduled Tribes) Order Amendment Act, 1991.
- *The Constitution (Scheduled Tribes) Order Second Amendment Act, 1991.

2. This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimathi* _____ father/mother* of Shri /Shrimathi/Kumari* _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ who belong to the Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe* in the State/Union Territory* issued by the _____ dated _____

3. Shri/Shrimaui*/Kumari* _____ and/or* his/her* family ordinarily reside(s) in village/town* _____ of _____ District/Division* of the State/Union Territory* of _____

Signature _____

Designation _____

(with seal of office)

Place _____ State _____

Date _____ Union Territory _____

NOTE.—The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

* Please delete the words which are not applicable.

RELAXATION/CONCESSIONS FOR SC/ST/OBC

		SC/ST	OBC
1	Upper Age Limit	5 Years	3 Years
2	TA to attend Interview/Test	Reimbursable - By 2nd Class - Shortest Route - To and Fro - from nearest Railway Station to place of Interview/Test	Not applicable
3	Application Fee	Fully Exempted	No exemption
4	Examination Fee	Fully Exempted	No exemption
5	Experience/Qualification for Direct Recruitment	Relaxable at the discretion of Competent Authority	Not relaxable
6	Standard of suitability	Relaxable	Relaxable
7	Rule of Exclusion (Creamy Layer)	Not applicable	Applicable
8	Reservation in Promotion	Applicable	Not applicable
9	Candidates coming on merit in Direct Recruitment	Not to be adjusted against reservation quota	Not to be adjusted against reservation quota
10	Liaison Officer	Separate for SC/ST	Separate for OBC

N.B.

1. Reservation for ST/ST/OBC put together not to exceed 50% of vacancies in a year.
2. Reservation for SC/ST/OBC put together not to exceed 50% of the cadre.

HOW TO MAINTAIN ROSTERS UNDER THE POST-BASED SYSTEM - GUIDELINES

To give proper effect to the percentages of reservation prescribed by the Govt. of India for SCs, STs and OBCs every appointing authority shall treat the vacancies as reserved or unreserved according to the respective reservation rosters. Initially the vacancy-based rosters were prescribed in order to implement the Govt. Policy on reservation of jobs for the SCs, STs and the OBCs. Each vacancy was treated as reserved or unreserved as per the roster point on which it fell. The application of the percentages of reservation through the vacancy-based roster was called into question before courts. The constitution Bench of the Supreme Court in the case of R.K. Sabharwal - vs- State of Punjab as well as J.C. Malik vs. Ministry of Railways, held in 1995 that the reservation of jobs for the backward classes i.e. SC, ST and OBC should apply to posts and not to vacancies. Accordingly the vacancy-based rosters were replaced by the Govt. of India by post-based rosters with effect from 02-07-1997, as per details below: -

- (i) Recruitment made on all India basis by open/written competitive examination in the 200 point roster (refer Dopt Order No.36012/2/96-Estt (Res), dated 2nd July, 1997).
- (ii) Recruitment made on all India basis otherwise than by open/written competitive examination in the 120 point roster (refer Dopt Order No.36012/2/96-Estt (Res), dated 2nd July, 1997).
- (iii) Recruitment to Group 'C' and 'D' posts attracting candidates from a locality or region through Employment Exchange according to 100 point roster (refer Dopt Order No.36012/2/96-Estt (Res), dated 2nd July, 1997).
- (iv) Posts filled by promotion to which reservation orders apply, in the 200 point roster (refer Dopt Order No.36012/2/96-Estt (Res), dated 2nd July, 1997).

The post-based rosters would be prepared on the following principles:-

- (i) Since reservation for OBCs does not apply to promotions, there shall be separate rosters for direct recruitment and for promotions;
- (ii) The number of points in the roster shall be equal to the number of posts in the cadre. In case there is any increase or decrease in the cadre strength in future, the rosters shall be expanded/contracted correspondingly.
- (iii) Cadre for the purpose of a roster shall mean a particular grade and shall comprise the number of posts to be filled by a particular mode of recruitment in terms of the applicable recruitment rules. Thus in a cadre of say 200 points, where the recruitment rules prescribed a ratio of 50:50 for direct recruitment and promotion, two rosters one for direct recruitment and one for promotion (when reservation in promotion applies) each comprising 100 points shall be drawn up on the lines of the respective model rosters.